



Authorized Federal Supply Schedule Catalog and Price List for Professional Services Schedule (PPS)

Contract No. GS-10F-050AA

Contract Period: December 5, 2012 to December 4, 2017

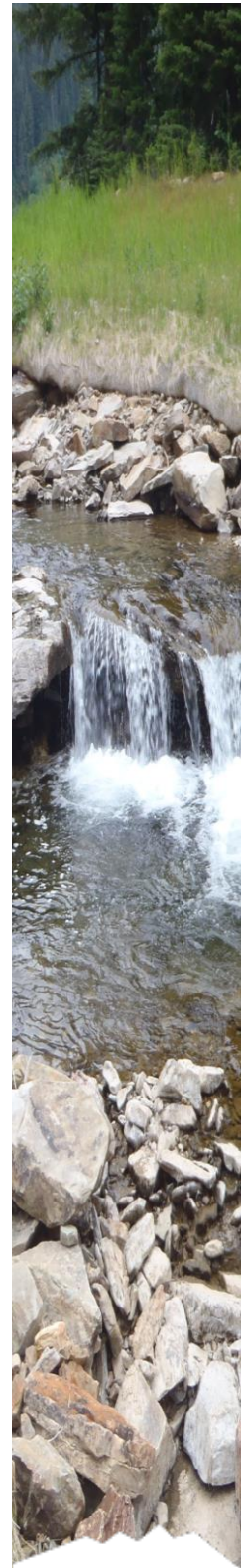


GSA Contract Holder

PROFESSIONAL SERVICES SCHEDULE

Contract Information

Contract No.	GS-10F-050AA
Professional Services	Industrial Group: 00CORP
GSA Contact Administration	Shawn Bisch 406-723-1930 sbisch@pioneer-technical.com
Contract Period:	December 5, 2012 to December 4, 2017
Contractor:	Pioneer Technical Services Inc. 1101 S. Montana Street Butte, Montana 59701
Duns Number:	85-861-6048
Tax Identification Number (TIN):	81-0474175
Cage Code:	1CoB5
Business Size:	Small Business
Telephone:	(406) 723-1970
Fax:	(406) 563-9372
Web Site:	www.pioneer-technical.com
SIN Codes:	SIN 899-1/SIN 899-1 RC Environmental Consulting Services SIN 899-7/SIN 899-7 RC Geographic Information Systems (GIS) Services SIN 899-8/SIN 899-8 RC Remediation and Reclamation Services
NAICS Codes	541370 541620 562910



Sections

PROFESSIONAL SERVICES SCHEDULE	1
CLIENT INFORMATION	3
ADVANTAGES OF USING GSA SCHEDULES.....	4
PIONEER - WHO WE ARE	5
PROFESSIONAL SERVICES PROVIDED.....	6
HOW TO HIRE US USING GSA	7
PRICE LIST	8
LABOR CATEGORY DESCRIPTIONS	9
WAGE DETERMINATION.....	11



CLIENT INFORMATION

The GSA Multiple Award Schedules (MAS) were created to provide a fast, cost-effective way for federal agencies to hire contractors. Agencies compare and select from the GSA list of pre-qualified contractors, whose pricing has already been found to be fair and reasonable. Your procurements, under this schedule, will meet the best value criteria for Government acquisitions, complying fully with all applicable regulations.

Pioneer's schedule offers our clients a full-range of Professional Services (SIN 899) and associated price list.

Customer SF-279 Order Information:

1. **Table of Awarded Special Item Number (SIN):**
SIN 899-1/SIN 899-1 RC – Environmental Consulting Services
SIN 899-7/SIN 899-7 RC – Geographic Information Systems (GIS) Services
SIN 899-8/SIN 899-8 RC – Remediation and Reclamation Services.
2. **Maximum Order:** \$1,000,000. (Threshold applicable to orders where RFQ is sent by customer to no more than three contractors).
3. **Minimum Order:** \$100. When the Government requires supplies or services covered by the contract in an amount of less than \$100, the Government is not obligated to purchase, nor is Pioneer obligated to furnish those supplies or services.
4. **Geographic Coverage (delivery Area):** 48 Contiguous States including Washington D.C., Alaska, Hawaii, and Puerto Rico.
5. **Points of project performance:** Same as ordering address (#13).
6. **Discount from list prices or statement of net price:** Government net prices

(discounts already deducted). See price list in this document.

7. **Quantity discounts:** 2.0% for all task orders that exceed a \$250,000.00 threshold.
8. **Prompt payment terms:** 1%, 20 days, net 30 offered to all task orders issued.
9. **Government Purchase Cards:** Pioneer accepts government purchase cards.
10. **Foreign items:** None
11. **Time of Delivery (a-d):** To be negotiated on each task order.
12. **FOB Point(s):** To be negotiated on each task order.
13. **Order Address:**
 Shawn Bisch, Program Manager
 Pioneer Technical Services
 1101 South Montana Street
 Butte, Montana 59701
 Telephone: (406) 723-1970
 Fax: (406) 563-9372
 Email: sbisch@pioneer-technical.com
14. **Payment Address:**
 Pioneer Technical Services Inc.
 1101 S. Montana Street
 Butte, MT 59701
15. **Warranty provision:** Contractor's standard commercial warranty.
16. **Export Packing Charges:** Not Applicable.
17. **Terms and conditions of Government purchase card acceptance:** Contact Contractor.
- 18-23: Not Applicable
24. **Environmental Attributes:** Yes. Pioneer develops and plans for sustainability in project(s) and operations.
25. **DUNS Number:** 85-861-6048.
26. **Contractor Registered in SAM Database:** Yes.



ADVANTAGES OF USING GSA SCHEDULES

Who Can Use These Contracts?

1. All federal agencies including the executive, legislative, and judicial branches; the District of Columbia
2. Government contractors authorized in writing by a federal agency pursuant to CFR 51.1
3. Mixed-ownership government corporations such as the U.S. Postal Service

Advantages of using the ES schedules:

- Fast, simple ordering process
- Reduced administrative costs and time for acquisition (GSA fee of 0.75% built in to approved rates, average acquisition time of 14 days)
- No maximum contract or order value
- Best available rates through combining services
- Ability to establish Blanket Purchase Agreements (for recurring tasks)
- Multi-year IDIQ contract
- Labor Hour and/or Firm Fixed Price Task Orders allowed
- Direct contractor/customer relationship.

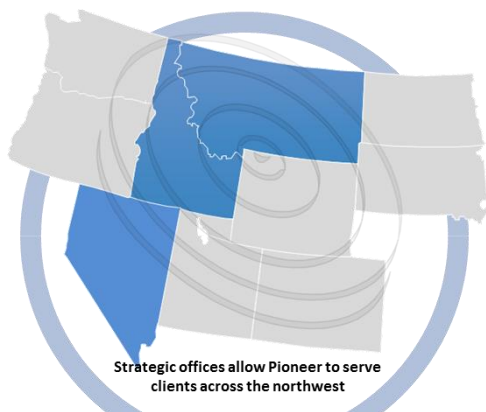


PIONEER - WHO WE ARE

Pioneer Technical Services, Inc. is an employee-owned, full-service engineering and environmental services firm. Our corporate office is located in Butte, Montana, with branch offices throughout the northwest (Montana, Idaho, and Nevada).

Founded in 1991 as an environmental science and engineering firm, our focus remains the same and today we offer premier engineering, construction management, land surveying, and materials testing services. We provide innovative solutions that enable our clients to build and maintain a competitive advantage. *Our founding principal is to complete projects quickly and efficiently without compromising quality or safety.*

Our staff includes 78 engineers in multiple disciplines IT experts, Project Managers proficient in maintaining schedules and budgets, and technical staff providing stellar support—all working together to project success for clients, stakeholders, and the public.



Awards

Evidence of our commitment shows in these recent awards for projects and participation.

National ACEC Engineering Excellence Awards - 2014/2015. Pioneer and the Montana Department of Environmental Quality received the **2014 Engineering Excellence Award** in the environmental category and the **National Recognition Award** (2015 Engineering Excellence Awards) for the successful reclamation of the McLaren Abandoned Mine Site Reclamation project in Cooke City, Montana.

Merit Award Best Project 2013 competition. McGraw Hill Publication Engineering News Record (ENR) awarded the DEQ/Pioneer team the Merit Award in the Water/Environment Category for our work in completing the Streamside Tailings Operable Unit (SST OU), Silver Bow Creek, Subarea 3 Remedial Action project.

Letter of appreciation (2014) from Governor Steve Bullock for helping Montana DEQ Remediation Division cost-effectively track down area photos – saving time and resources.

Safety Award (2014). BP recognized Pioneer's **record of safely working for 6 years and 10,000 hours without a recordable injury.**



PROFESSIONAL SERVICES PROVIDED

➤ Environmental Planning and Documentation Services

- Environmental Assessments
- Environmental Impact Statements
- Finding Of No Significant Impacts (FONSIs)
- Phase I and II Environmental Assessments
- Endangered Species Plans
- Wetlands/Watershed Plans
- Natural Resource Plans
- Program/Project Management
- Risk Analysis
- Environmental Studies/Planning

➤ Environmental Compliance Services

- Environmental Compliance Support/Audits
- EMS Management
- Pollution Prevention Plans/Surveys
- Air/Water/Waste Permitting
- Spill Prevention/ Control/ Countermeasures
- Community Right to Know Reporting

➤ Environmental Advisory Services

- Advise/Assistance Hazardous Waste Spills
- Material Safety Data Sheets
- Biological/Medical Data Sheets
- Environmental Regulations/Policy
- Environmental Procedures
- Industrial Hygiene
- Waste Management
- Compliance Issues

➤ Waste Management Consulting Services

- CERCLA/RCRA
- Preliminary Assessments/Site Investigations
- Remedial Investigations
- Feasibility Studies
- Engineering Evaluation/Cost Analysis
- Alternatives Analysis
- Exposure Assessments
- Source Reduction Analysis
- Treatability Studies
- Remedial Design/Drawings/Specification
- Remediation Work Plans
- Remedial Action Oversight



HOW TO HIRE US USING GSA

Standard Operating Procedures:

- 1. For orders up to \$2,500 (micro-purchase threshold)** - Develop a SOW, select the contractor [from list of GSA-qualified contractors] best suited to your needs, and have your contracts office place the order directly with the contractor.
- 2. For orders > \$2,500 but < \$1,000,000 (maximum order threshold)** - Develop a performance-based or level of effort SOW, prepare a request for quotes (RFQ), submit the RFQ [via contracts office] to three (3) GSA-qualified contractors, evaluate quotes based on agency-developed best value selection criteria, choose contractor whose quote provides best value.
- 3. For orders > \$1,000,000** - Same procedure as item 2 above with following exception: RFQ must be submitted to more than three contractors.

Alternative Procedures – Request a quote or select a GSA pre-qualified contractor using the following:

1. Emailing or faxing RFQ to approved contractors,
2. Conducting internal desk audits of three GSA pre-qualified contractors, and
3. Soliciting services via the GSA IT Solutions Vendor Center (Electronically).



PRICE LIST

Prices

Service Proposed. (Labor Category or Job Title/Task)	Unit	Price to GSA with IFF included
Principal Engineer/Scientist	Hour	\$ 141.56
Senior Project Manager	Hour	\$ 131.49
Project Manager	Hour	\$ 119.40
Senior Engineer/Scientist	Hour	\$ 106.53
Project Engineer/Scientist	Hour	\$ 94.42
Staff Engineer/Scientist	Hour	\$ 83.30
Senior Designer/Technician	Hour	\$ 77.76
Engineering Technician**	Hour	\$ 55.01
CAD Specialist**	Hour	\$ 66.27
Clerical**	Hour	\$ 44.28

IFF: Industrial Funding Fee

** : The prices for the SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix.



LABOR CATEGORY DESCRIPTIONS

Principal Engineer/Scientist

Education/Experience: Requires Bachelor's Degree plus 15 or more years of related work experience.

Responsibilities: The primary focus of the Principal Engineer/Scientist is strategic project management of large-scale projects and associated personnel. This position is accountable for project and portfolio execution and assurance of project delivery. In addition, this position shall provide communication and coordination of project personnel and manages projects to completion via resources assigned to the project. This position manages project supervisors/leaders assigned to specific projects and provides guidance such that project goals, schedules, and budgets are maintained.

Senior Project Manager

Education/Experience: Requires a Bachelor's Degree plus 15 or more years of related work experience.

Responsibilities: The primary focus of the Senior Project Manager is day to day operational and strategic aspects of multiple or large scale projects. This position directs/oversees project managers and serves as the main line of communication with clients. This position communicates frequently with the project teams to ensure that projects proceed smoothly, in accordance with established schedules and budgets. This position must have the experience to anticipate problems before they occur and find ways to accomplish project goals regardless of changing circumstances.

Project Manager

Education/Experience: Requires a Bachelor's Degree plus 10 or more years of related work experience.

Responsibilities: The primary focus of the Project Manager is strategic project management, accountability for project and

portfolio execution and assurance of project delivery. In addition, this position shall provide communication and coordination of project personnel and manages projects to completion via resources assigned to the project. This position manages project supervisors/ leaders assigned to specific projects and provides guidance such that project goals, schedules, and budgets are maintained.

Senior Engineer/Scientist

Education/Experience: Requires a Bachelor's Degree plus 8 or more years of related work experience.

Responsibilities: Position assists the Project Manager in management and execution of major projects. This position provides guidance to Project and Staff Engineers/ Scientists. Persons in this position must possess technical ability necessary to direct and oversee major aspects of individual projects and insure projects meet professional and corporate standards. The position is responsible for the overall quality of projects, direction of Business Development, pre-proposal contacts, proposal preparation and presentations, client interface and promotion of corporate design and quality standards.

Project Engineer/Scientist

Education/Experience: Requires a Bachelor's Degree plus 5 or more years of related work experience.

Responsibilities: Position assists the Project Manager in the management and execution of major projects. The Project Engineer/ Scientist operates under the guidance of Senior Engineer/Project Manager and may act as Project Manager on minor projects. This position must possess technical ability necessary to establish design standards and direct and oversee work performed by project staff. The position is responsible for the overall quality of project(s) and must communicate project needs, status and manpower requirements to Project



Labor Category Descriptions ...

Managers. This position assists in Business Development, pre-proposal contacts, proposal preparation and presentations, client maintenance and support of the firm's public relations program.

Staff Engineer/Scientist

Education/Experience: Requires a Bachelor's Degree.

Responsibilities: Position assists the Project Engineer with execution of basic engineering tasks throughout all phases of a project. The Staff Engineer works under the direct supervision of the Project Engineer assigned to individual projects and to the engineer's Team Leader. This position is an entry level position requiring little or no experience. A Bachelor's degree and basic understanding of engineering principles are required.

Senior Designer/Technician

Education/Experience: Requires an Associate's Degree plus 5 or more years of related work experience.

Responsibilities: Position assists with the overall execution of basic engineering and environmental tasks throughout all phases of a project. Position takes direction from individual Project Managers when providing support to projects but also works independently and manages projects unique to his area of expertise. The Senior Designer/Technician is a highly experienced individual that has been thoroughly trained in his field. An Associate's degree and an understanding of engineering/ environmental principles are required.

Engineering Technician

Education/Experience: Requires an Associate's Degree.

Responsibilities: The Engineering Technician works under the supervision of the Project Engineer. The position involves projects ranging from roadways to bridge and building foundations; general

construction requiring density testing of soils, on site testing and sampling of concrete and soils as well as performing analysis of soils and concrete within a laboratory setting. The Engineering Technician can be involved with over-site of construction and maintenance of structures and facilities. The position also involves technical research and developing solutions to engineering problems.

CAD Specialist

Education/Experience: Requires an Associate's Degree.

Responsibilities: The position involves working directly with engineers and scientists to prepare Computer Aided Design (CAD) components in accordance with project specifications. This person must be proficient in AutoDesk Civil 3D and experienced with an emphasis in civil design and earthwork design. Additional experience with current drafting software including Microstation/Geopak, ArcView and surveying techniques is beneficial. An Associate's degree in Drafting Technology and a basic understanding of engineering principles are required.

Clerical

Education/Experience: Requires a High School Diploma.

Responsibilities: Clerical personnel offer a variety of support to the general staff and often serve as an initial point of contact for clients and/or future clients. It is very important that the Clerical staff be courteous, professional and maintains a level of politeness at all times. The wide range of responsibilities required by the Clerical group include receptionist duties, secretarial duties, document editing and preparation as well as providing support to project managers by maintaining marketing resources for proposals and references. This Clerical staff is also responsible for managing, organizing, scheduling, and maintaining information for the Technical Editing/Control group and other day to day activities for the administrative team.



WAGE DETERMINATION

Customer: GSA Federal Supply Service

Contract Number: GS10F050AA

Description: Professional Services Schedule – SIN 899

WDS_Revision_Received_10.9.2014	
REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Diane C. Koplewski Director	Division of Wage Determinations
State: Montana	Wage Determination No.: 2005-2317 Revision No.: 14 Date of Last Revision: 07/25/2014
Area: Montana Statewide	

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Clerical	01311 - Secretary I	05-2317
CAD Specialist	30061 - Drafter/CAD Operator I	05-2317
Engineering Technician	30086 - Engineering Technician VI	05-2317

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the SCA labor categories are indicated with (**), and are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

